



Finding Funding for Your Research

(Using PIVOT & ORS PTAP)

OFFICE OF RESEARCH SERVICES

GRANADA CENTER, 4TH FLOOR (LSC)

Introduction to the PIVOT database

► What is PIVOT?

The **Pivot** database provides access to the most comprehensive global source of funding opportunities and provides scholarly profiles to match researchers with financial partners and collaborators. When you create your Pivot profile, you can:

- Sign up to receive customized funding alerts
- Save and return to previous funding searches
- Share funding opportunities directly from Pivot
- Track individual funding opportunities

Creating your Pivot Account

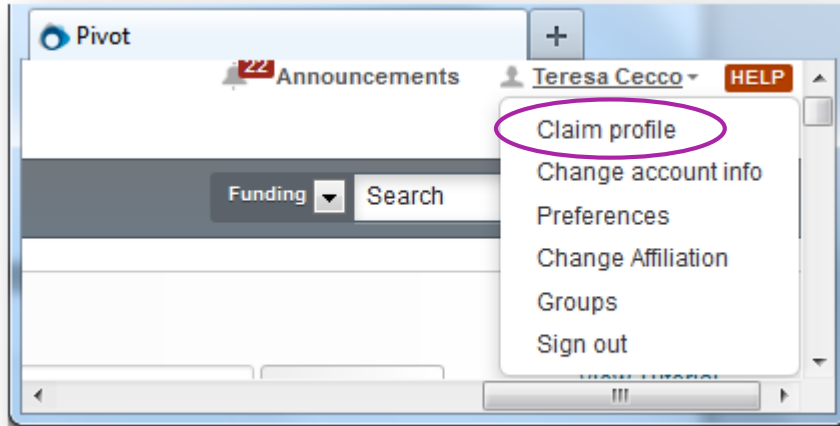
Loyola has a subscription to Pivot, so it is **free** to all LUC personnel.

- ▶ <https://pivot.proquest.com/register>.
- ▶ Choose the option **“Use Institutional Login Credentials”** when prompted.
- ▶ Once you have your account set up, you can create your profile.

Click “Sign up”

The screenshot shows the Pivot Loyola University Chicago website. At the top right, there are links for "Announcements", "Log in", and a yellow "Sign up" button. Below the navigation bar, the "Funding Discovery" section is active. It includes a search bar with the text "Search funding opportunities" and a "Search Pivot" button. To the right of the search bar is a "View Tutorial" link. Below the search bar, there are links for "Advanced Search" and "Search Tips". The "Funding Discovery" section contains a text description: "To keep pace with growing and evolving research fields, Pivot's expert editors continuously update an authoritative list of keywords that are carefully matched to each Pivot funding opportunity. Enter search terms above or browse by keyword to explore the latest funding opportunities and research trends." Below this text is a "Browse by Keyword" section with a "Take a Tour" link. The "Browse by Keyword" section features a large sunburst chart. The chart is a circular sunburst chart with a central circle containing the text "\$71.44B of funding is available!". The chart is divided into many segments of various colors (orange, green, blue, grey, etc.), each representing a different keyword or funding category. The segments are arranged in a circular pattern, with some segments being larger than others, indicating the relative amount of funding available for each category.

Claiming your Pivot Profile

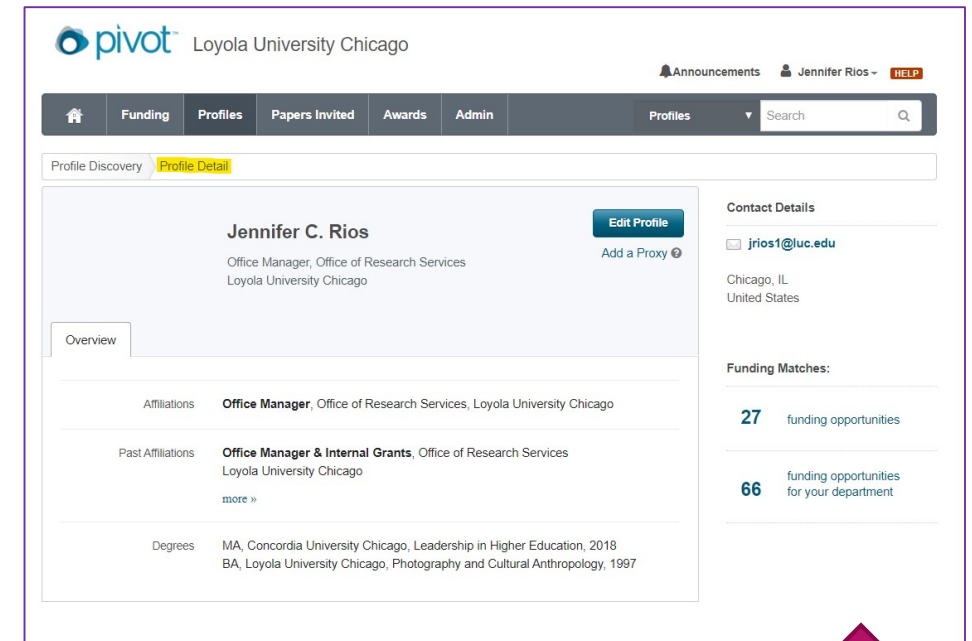


Once you have created an account, click on your name then choose **Claim Profile**.

If you locate your profile from the results list, click the **“This is me”** button to the right of the profile name.

If no results display, click the **Create a Profile** link that is located either in the center of the page when there are no results or located to the left of the results list.

Pivot will send you a verification email when you have claimed your profile.



Above is my Profile detail page

Profiles

[Advanced Search](#)[Refine Search](#)

Update your profile

Click [here](#) or on your name at the top of any page in Pivot to view and start updating your profile. Upload your CV or publication page to augment the information in your profile. Be found as a potential collaborator and receive funding recommendations based on your profile.

[Pivot Channel](#) [School of Communication](#) [website](#)**36 Results**

Sort ▾

[Abouelazm, Ayesha A.](#)

Instructor

School of Communication

Loyola University Chicago

[Akers, Robert](#)

Professional in Residence

School of Communication

Loyola University Chicago

[Brown, Jessica](#)

Senior Professional in Residence

School of Communication

Loyola University Chicago

[Chee, Florence M.](#)

Assistant Professor

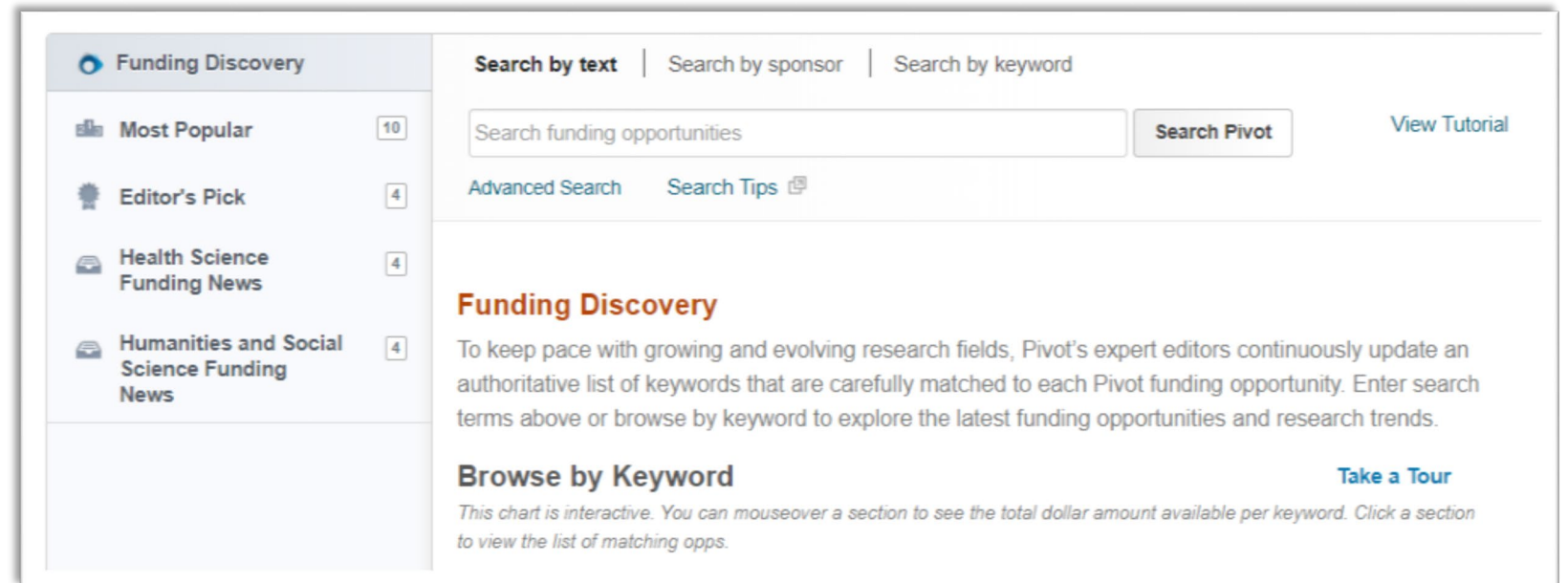
List of Profiles in Pivot from the
School of Communication

Conducting Searches in Pivot

https://pivot.proquest.com/funding_main

There are many different ways to conduct a search in Pivot:

- Text box search
- Sponsor search
- Keyword
- Advanced search
- Funding Discovery



CONDUCTING A SEARCH USING THE TEXT BOX

Boolean search:

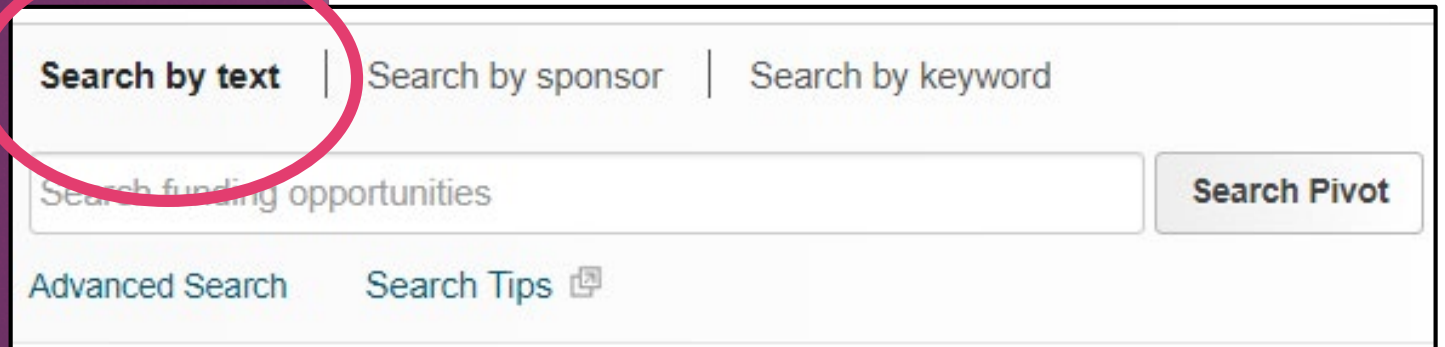
- Childhood AND Obesity

Phrase search:

- “Childhood Obesity”

Proximity search:

- Childhood w/2 Obesity
(Childhood within 2 words of Obesity)



The screenshot shows a search interface with three tabs: "Search by text", "Search by sponsor", and "Search by keyword". The "Search by text" tab is selected and highlighted with a red circle. Below the tabs is a search input field containing the text "Search funding opportunities". To the right of the input field is a button labeled "Search Pivot". At the bottom of the interface, there are two links: "Advanced Search" and "Search Tips" with a small icon.

Search by text | Search by sponsor | Search by keyword

Search funding opportunities

Search Pivot

Advanced Search Search Tips

Search by Sponsor

Use the text box to find a Sponsor or browse the list of all sponsors

The screenshot shows a web interface for searching sponsors. At the top, there is a search bar with the placeholder text "enter sponsor name" and a "Search" button. Below the search bar, the page is divided into two main sections: "Search All Sponsors" and "Browse All Sponsors".

Search All Sponsors

Browse Sponsors by Type

- US Federal Sponsors
- Non-US Federal Sponsors
- All Sponsors

Browse Sponsor by Name

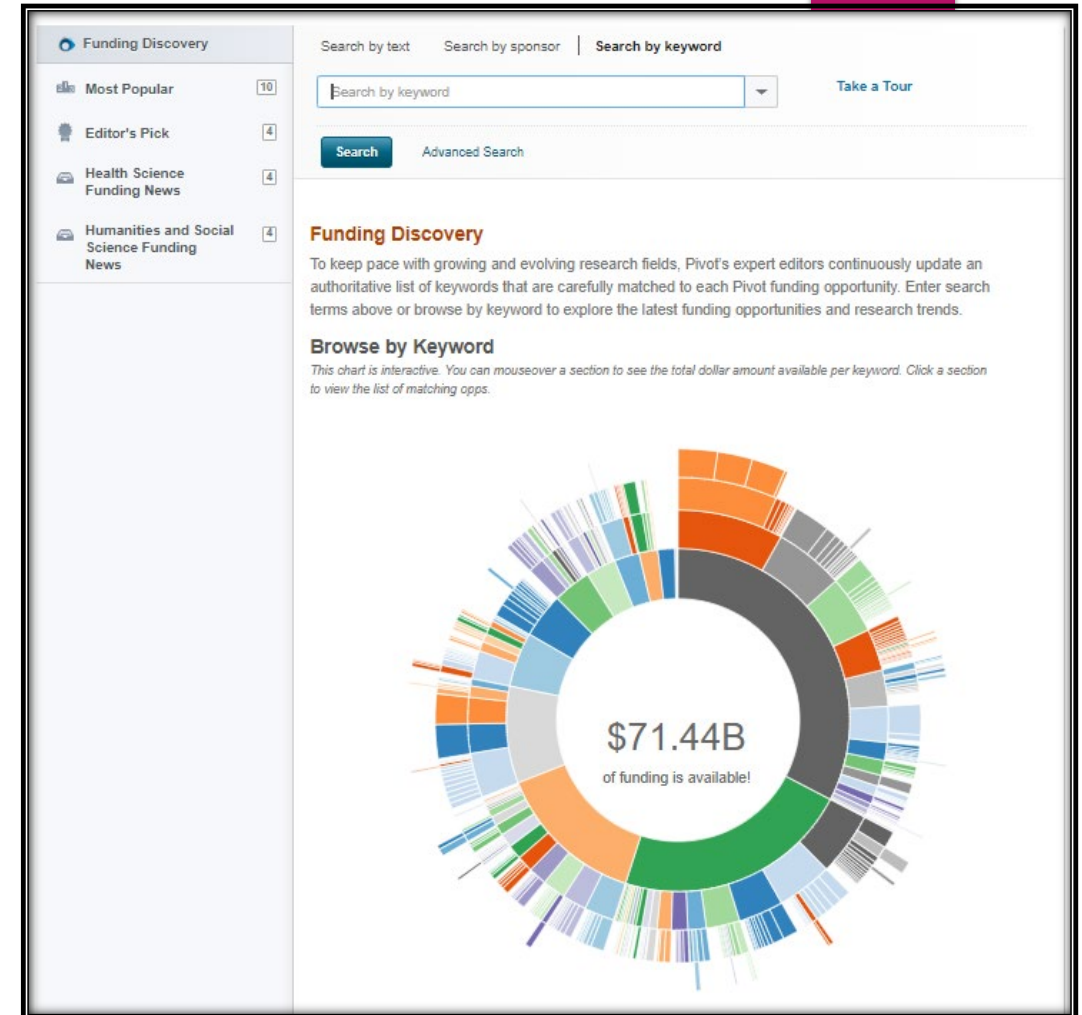
A	B	C	D	E
F	G	H	I	J
K	L	M	N	O
P	Q	R	S	T
U	V	W	X	Y
Z	other			

Browse All Sponsors

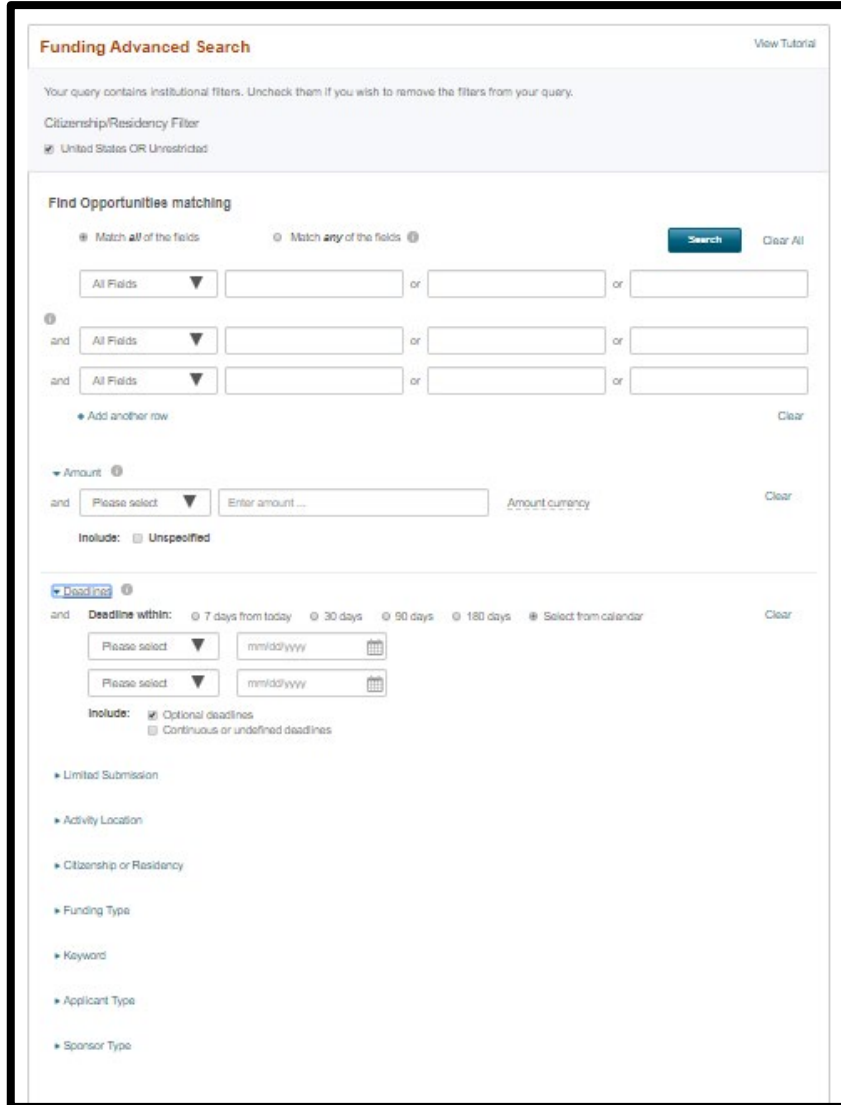
- Australian Institute of Judicial Administration, Inc. (AIJA)
- A Blade of Grass (ABOG)
- A Breath of Hope Lung Foundation (ABOHLF)
- A Foundation Building Strength (AFBS)
- A Little HOPE : National Foundation for Grieving Children, Teens, and Families
- A Room Of Her Own Foundation (AROH)
- A Territory Resource Foundation (ATR) - see Social Justice Fund Northwest
- A-T Children's Project
- A-T Society
- A. P. Giannini Foundation
- A.C. Ratshesky Foundation
- A.G. Bell Association for the Deaf and Hard of Hearing
- A. J. Durr Organization

Search by Keyword

Use the interactive chart by hovering over a section to see the amount of funds available in that area.



Using Advanced Search Feature

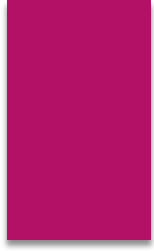


The screenshot shows the 'Funding Advanced Search' interface. At the top, it says 'Your query contains institutional filters. Uncheck them if you wish to remove the filters from your query.' Below this is a 'Citizenship/Residency Filter' section with a checked option for 'United States OR Unrestricted'. The main section is 'Find Opportunities matching', which includes a search logic builder. It starts with a dropdown for 'All Fields', followed by input fields and 'or' connectors. There are buttons for 'Search' and 'Clear All'. Below this, there are more search criteria sections for 'Amount' and 'Deadline'. The 'Deadline' section includes a 'Deadline within' dropdown with options like '7 days from today', '30 days', '90 days', and '180 days', and a 'Select from calendar' button. There are also input fields for dates in 'mm/dd/yyyy' format. At the bottom, there is a list of filters to include or exclude, such as 'Limited Submission', 'Activity Location', 'Citizenship or Residency', 'Funding Type', 'Keyword', 'Applicant Type', and 'Sponsor Type'.

Narrow your search results by:

- Activity location & Citizenship
- Match **all** or **any** fields
- Grant funding amount using < or >
- Deadlines (30 days*, 90 days...)
- Limited submission opportunities
- Funding type (Artistic pursuit, travel, prize..)
- By keyword (Pivot predefined)
- Applicant type (Academic Institution, non-profit,...)
- Sponsor type

Managing Searches



Three ways to manage your funding searches:

1. **Tracked**—On the search results page, check the TRACK button and those results will appear on your Tracked searches page.
2. **Active**—The grants that you have or are actively applying to.
3. **Saved**—You can click “save search,” choose a title & searches relating to your title will appear in the Saved Searches section

<input checked="" type="checkbox"/> Active	<input type="checkbox"/> Tracked Opps (31)	Sort ▾	Deadline	
<input checked="" type="checkbox"/> Tracked 31	<input type="checkbox"/> Great Lakes Restoration Initiative - Joint Venture Habitat Restoration and Protection		17 Apr 2020 Application Confirmed	Options ▾
<input type="checkbox"/> Saved Searches 2	<input type="checkbox"/> Exploration Grants		22 Apr 2020 Application Confirmed	Options ▾
<input type="checkbox"/> Shared 10	<input type="checkbox"/> Flash Grants		22 Apr 2020	Options ▾
<input type="checkbox"/> Received				

<input checked="" type="checkbox"/> Active	Saved Searches (5)	New Results for Mar 22 2020 ⓘ	All Results ⓘ	Email alerts	
<input checked="" type="checkbox"/> Tracked 31	Advisor Alert	5 / 0	34 / 3		Options ▾
<input checked="" type="checkbox"/> Saved Searches 5	At Risk Youth	0 / 0	25 / 3		Options ▾
<input type="checkbox"/> Shared 10	Communication	0 / 0	123 / 7		Options ▾
<input type="checkbox"/> Received	Education social services	2 / 0	26 / 1		Options ▾
<input type="checkbox"/> Advisor 27	Environmental	0 / 0	25 / 2		Options ▾
<input type="checkbox"/> Curated 3					



Any Pivot Related Questions?

ORS Faculty Research & Scholarship Interests Database

Housed in (PTAP)

The ORS Faculty Research & Scholarship Interests Database matches your research interests to potential funding opportunities based on keywords you select for subareas under your general research interests.

Login to <https://ptap.luc.edu>

Then click “**Update Your Profile**”

The screenshot displays the PTAP interface. At the top, there are tabs for 'Administrator Module' and 'PI Module'. To the right, there are search fields for 'PTAP#' and 'AU#' with a 'Search' button. On the left sidebar, under the 'Administrator Module' tab, there is a list of options: 'Initiate a New Proposal', 'Update Your Profile' (highlighted with a yellow circle), 'Proxy Settings', 'Scholarly/Research Interest', and 'Announcements'. The main content area shows a 'Pending' status with a message: 'You have no pending proposals at this time.' Below this, there is a legend for proposal statuses: 'Initiated' (PTAP form has been initiated but not completed), 'Saved for Editing' (PTAP form has been completed, but proposal is not submitted to ORS), 'Work in Progress' (PTAP and all associated forms have been submitted to ORS), 'Complete & Pending' (PTAP and all associated forms have been reviewed by ORS and designated approver(s)), and 'Pre-Award' (Accounting Unit has been assigned in advance of the award being received).

Account Maintenance

A. Profile

LUC ID: 00000343530 Department: Research Services
 Username: jrios1 Building: Granada Centre
 First name: Jennifer Campus: Lake Shore
 Last name: Rios Status: Staff
 Email: jrios1@luc.edu
 Phone: +17735082128

B. Scholarly/Research Interest

The purpose of the ORS Faculty Research/Scholarship Interests Database is to match you to potential funding opportunities based on keywords you have chosen for subareas under your general research interests. Once you have established a profile, funding notices that contain any of your keywords will be sent to you automatically. Keywords are the same as those used by the Community of Science database.

Areas of interest and associated keywords:

Website:
 COS Profile:
 Brief Summary of Scholarly/Research Interests:
 Selected Publications:
 Curriculum Vitae:

Click "Edit" once you are on the Account Maintenance page.

Then use the drop down list to choose up to 5 areas of interests by checking the relevant keywords.

-click the "Add another area of interest"
 Then select the keywords within that area.

B. Scholarly/Research Interest

The purpose of the ORS Faculty Research/Scholarship Interests Database is to match you to potential funding opportunities based on keywords you have chosen for subareas under your general research interests. Once you have established a profile, funding notices that contain any of your keywords will be sent to you automatically. Keywords are the same as those used by the Community of Science database.

Please choose up to 5 areas of interest and check the relevant keywords under each or check **Select All**:

[+ Add another area of interest](#)

Website: (Paste the URL of your research, lab group, or personal website here)

COS Profile:
 (If you have a Community of Science profile at <http://www.cos.com>, you may paste the URL here)

Brief Summary of Scholarly/Research Interests:

Selected Publications:

Curriculum Vitae: (.pdf, .doc, .docx)
 No file chosen

Keywords are the same as those used by PIVOT.

https://pivot.proquest.com/funding_main

Section B: Research Interests

Areas of interest and associated keywords:

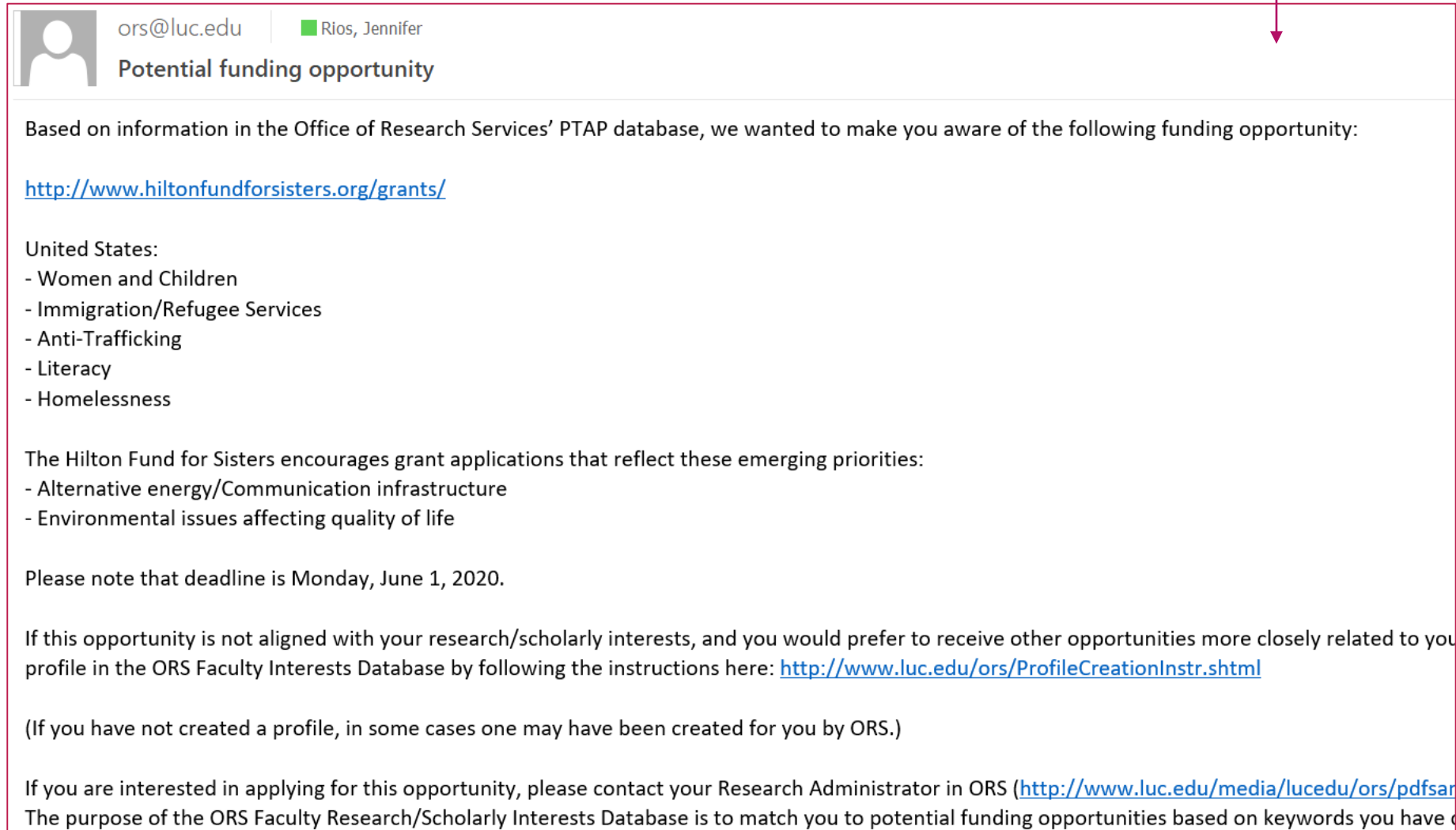
- **Education - Education or Instructional Programs**
Arts Education, Environmental Education, Minority Education, Reading Education, STEM Education, Teacher Education
- **Natural and Physical Sciences, Mathematics and Technology - Biological Sciences**
Biodiversity, Biology, Biostatistics, Conservation Biology, Neuroscience
- **Social Sciences - Behavioral or Social Studies**
Poverty and the Poor, Racial Issues, Racism or Race Relation, Social Science--Humanistic Emphasis, Violence, Vulnerable, Work Motivation, Youth Violence
- **Social Sciences - Cultural or Population Studies**
Adolescents, At-Risk Children or Youth, Community or Outreach Programs, Cultural Diversity, Human Trafficking, Inner City, Underrepresented, Urban Development, Violence Prevention

Website: <https://www.luc.edu/ors>

Areas of Interest
& Keywords

Once you have established a profile & added keywords to the areas of interest section, you will start receiving funding email alerts related to your research interests.

Below is an example of a funding opportunity email alert.



ors@luc.edu | Rios, Jennifer

Potential funding opportunity

Based on information in the Office of Research Services' PTAP database, we wanted to make you aware of the following funding opportunity:

<http://www.hiltonfundforsisters.org/grants/>

United States:

- Women and Children
- Immigration/Refugee Services
- Anti-Trafficking
- Literacy
- Homelessness

The Hilton Fund for Sisters encourages grant applications that reflect these emerging priorities:

- Alternative energy/Communication infrastructure
- Environmental issues affecting quality of life

Please note that deadline is Monday, June 1, 2020.

If this opportunity is not aligned with your research/scholarly interests, and you would prefer to receive other opportunities more closely related to your profile in the ORS Faculty Interests Database by following the instructions here: <http://www.luc.edu/ors/ProfileCreationInstr.shtml>

(If you have not created a profile, in some cases one may have been created for you by ORS.)

If you are interested in applying for this opportunity, please contact your Research Administrator in ORS (<http://www.luc.edu/media/lucedu/ors/pdfsar>)

The purpose of the ORS Faculty Research/Scholarly Interests Database is to match you to potential funding opportunities based on keywords you have entered.

Welcome Jennifer !

Wednesday, April 1, 2020

As of January 1, 2019, a completed application package and the completed PTAP must be submitted to ORS **three (3) working days prior to the submission deadline**. This allows all necessary approvals to be completed by the required submission date.

Administrator Module

PI Module

☒ PTAP#:

☐ AU#

Search

Initiate a New Proposal

Update Your Profile

Proxy Settings

Scholarly/Research Interest

Announcements

Pending

Awarded

Not Funded/Withdrawn

Proposals By Proxy

Grant Opportunity

Active Tasks

General Info

Valid:

<http://www.hiltonfundforsisters.org/grants/>

United States: - Women and Children - Immigration/Refugee Services - Anti-Trafficking - Literacy - Homelessness The Hilton Fund for Sisters encourages grant applications that reflect these emerging priorities: - Alternative energy/Communication infrastructure - Environmental issues affecting quality of life

6/1/2020

When you receive a funding opportunity email alert, the opportunity will also be listed under the "grant opportunity" tab in PTAP.

Additional External Websites to Search for Funding Opportunities

- ❑ www.grants.gov
- ❑ <https://www.arts.gov/grants> (National Endowment for the Arts)
- ❑ <https://www.ned.org/apply-for-grant/en/> (National Endowment for Democracy)
- ❑ <http://grants.nih.gov/grants/oer.htm> (National Institutes of Health)
- ❑ <http://www.nsf.gov/funding/> (National Science Foundation)
- ❑ <https://www.natcom.org/academic-professional-resources/nca-grant-opportunities> (National Communication Association)
- ❑ Google Alerts

If you are a member of an association, be sure to check their website for funding opportunities!

ORS Contacts

For general questions:
ors@luc.edu

www.luc.edu/ors

Angelica Vaca, ORS Director

Phone: 773-508-2480

Email: avaca1@luc.edu

Annmarie Diaz, Research Administrator

Phone: 773-508-2477

Email: adiaz14@luc.edu

Marzena Nowicka, Research Administrator

Phone: 773-508-2985

Email: mnowicka@luc.edu

Quang Tran, Research Administrator

Phone: 773-508-2804

Email: qtran2@luc.edu

Jennie Rios, Office Manager/Internal Grants

Phone: 773-508-2128

Email: jrios1@luc.edu

Andy Ellis, Associate Director of Research Compliance

Phone: 773-508-2689

Email: aellis5@luc.edu



Any Questions?

Thank you!